2026 Concert 1 Supervisors

Thank you for volunteering to supervise backstage at our Annual Concerts! We believe that the backstage crew play an important role in our concerts and greatly appreciate your contribution. We have some notes below to give you more information about assisting backstage. **Please arrive to the concert no later than 12pm on Sunday 1 November.**

SUPERVISOR BREIFING

As part of our child safety policy, we will have a supervisor briefing at 12:20pm. We address child safety (first aid, changing clothes, marking rolls, medical, etc.) and venue safety (fire exits, first aid). We also use this time to explain the logistics of the concert (how the students enter and exit the stage, where the dressing rooms are, finale information, costume hire, etc.)

WHAT TO WEAR & PACK

- Pack a drink bottle and lunch/snacks (no nuts).
- If possible, wear black clothing and comfortable shoes. We will provide you with a name tag (this is for child safety reasons as it students can identify the Caper team backstage).

STUDENT SUPERVISION

- If a child hurts themselves, however minor, show concern and offer a solution such as band-aid, etc. If the injury needs additional attention, please alert Kate or Beth.
- If you can see that a student is becoming upset about the behaviour, physical actions or comments from another student, comfort that child and contact Kate or Beth if further follow up is required.
- For hygiene reasons, do not allow sharing of lipsticks or drinks.
- Keep an eye out for hazards and accident prevention.
- Remind students to eat and drink (some will forget to do it without a reminder).

SAFETY & PRIVACY

Parents backstage are not permitted to photograph or film Caper students (even if you know them personally). This is a child safety policy ensuring all students have privacy in our care.

Our Child Safe Policy is available on our App but there is a link below for your reference:
https://www.caperonline.com.au/_files/ugd/b89c9d_eb77813442594d31add3f02bbb7967b0.pdf

COSTUMES & PRESENTATION

Please show as much attention to detail as possible when preparing students for their performance on stage. They have gone to effort to practice their routine each week and bring their family to watch in the audience, so we love to help them to be as well presented for their performance. Some costume grooming tips are below:

- The elastic/strings on ballet shoes should be tucked (not tied in a bow).
- Tan matte tights are worn for all routines with the exception of ballet classes in the Pre-Int level and higher. Please ensure tights are pulled up and not sagging.
- Whilst students are on the side of the stage, use this time to do a last-minute grooming check.
- Tell your students that they have to be very quiet as they exit the stage… at this point they are usually very excited and all start talking.
- If a younger child uses the toilet, check them when they return (as they may not have re-tied their bows/fasten buttons/pull up their socks properly).

OBJECTIVE

Ultimately the objective is for every child to have a positive experience at the concert and leave feeling proud of themselves. If they have forgotten their lunch, packed the wrong hair bow, wrong hairstyle, etc., we want them to be reassured that it is not a problem and we will find a solution. We do not want a minor oversight to impact the experience for them.

The concerts are a really fun experience and we are lucky to have so many cute and cheerful kids at Caper to share it with! Thank you again for your help.